

## Provincial Accountant - Central Java

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Company: MSH

Location: Indonesia

Category: other-general

### **About ThisRole:**

The Accountant will be responsible for assisting the Senior Accountant with safeguarding the assets (financial and physical) of MSH and ultimately the U.S. Government or other donor against fraud, loss or misuse. The Accountant will be responsible for ensuring that any money expended in the Country is done in accordance with Generally Accepted Accounting Principles, MSH policy, and any cost principles imposed by the donor agency.

The accountant is primarily responsible for, but is not limited to, payment review for activities and operations, uploading payments into the system (s), petty cash handling, ensure proper record keeping, activity advance reconciliations, and supporting the Senior Accountant in VAT, WHT and other relevant Tax reporting. The Accountant is aware of and adheres to MSH's procurement integrity standards in all activities.

### **More Specifically:**

Access, analyze and manage risk using appropriate MSH Standard Operating Policies & procedures & Donor policies, professional judgment and skepticism for effective business management

Identify the appropriate content and communicate clearly and objectively to the intended audience, i.e. Staff and external parties as governed by professional standards

Identify areas of improvement in businesses processes and system(s), and controls to assist in the design and use of systems for efficient and effective operations

## **QUALIFICATIONS**

### **What do you need to apply?**

MSH employs people of passion, we seek those individuals who dream of a better world.

We look for professionals who combine experience, local knowledge, and an understanding of international best practices.

### **Specific requirements for this role are:**

#### **Education and Experience:**

University degree (S1 degree or equivalent) in accounting is an advantage

Minimum three years of experiences in accounting field

#### **Knowledge, Skills, and Abilities:**

Capacity to deal with multi-tasks and be able to adhere to tight deadlines in a busy environment, and excellent time management skills

Excellent oral and written communication skills and fluency in English

MSH is an equal opportunity employer and will not discriminate against any employee or applicant for employment on the basis of race, color, sex, sexual orientation, gender or gender identity, religion, creed, citizenship, national origin, age, veteran status, or disability unrelated to job requirements. MSH will take affirmative action to ensure that qualified applicants are employed and that employees are treated without regard to their race, age, color, religion, sex, sexual orientation, gender identity, national origin, veteran and disability status. In compliance with U.S. Department of Labor Executive Order 11246, Section 503 of the Rehabilitation Act, and Section 4212 of the Vietnam Era Readjustment Assistance Act, MSH has developed and maintains an affirmative action program and plan.

EEO is the Law – English

EEO is the Law – Spanish

Pay Transparency Nondiscrimination Poster

MSH EEO-AA Policy

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