

Project Manager Indonesia

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Company: Build Change

Location: Indonesia

Category: other-general

WORK FOR AN AWARD-WINNING NON-PROFIT SOCIAL INNOVATOR

Job Title: Project Manager Indonesia

Industry: Non-profit/International Development

Job Location: Indonesia

Start Date: Immediate

Term: At-will

Salary: Competitive salary commensurate on experience

WHO WE ARE

Founded in 2004, Build Change is a non profit social innovator whose mission is to greatly reduce deaths, injuries and economic losses caused by housing and school collapses due to earthquakes, extreme weather, and fire. Our global experience shows that home improvement programs focused on improving existing housing can be carried out successfully across a range of countries and disaster contexts. To do this, we implement programs that are both economically and socially sustainable.

Our approach looks beyond construction and engineering to create an environment in which people want to improve the safety of their homes, and in which it is possible and affordable for them to do so. Systems change can only be achieved by overcoming the major barriers to

success for resilient housing programs, which include People, Money, and Technology. Today, Build Change is the global leader and advocate for disaster-resilient housing and winner of major awards for social entrepreneurship and innovation (Skoll Foundation, Schwab Foundation, Ashoka, Draper Richards Kaplan and Echoing Green). We are an active member of the UN Race to Resilience and the Global Resilient Housing Program, which we launched with the World Bank in 2017, and we also regularly participate in global forums such as the UN Conference of the Parties (COP), World Economic Forum and the G7. We have worked in 26 countries and are currently active in Asia, East Africa, the Middle East, Latin America and the Caribbean.

To learn more about us and our programs, visit www.buildchange.org

YOUR NEW OPPORTUNITY

This position will provide leadership management of Build Change Indonesia projects, ensuring an integrated vision among different components and actors, and a focus on achieving the results defined in the project goals. You will be expected to manage project implementation, budget, identify issues and risks related to project implementation, output effectiveness in terms of long-term disaster risk mitigation, and long-term program outcome sustainability. This position shall act as a key liaison between Build Change Indonesia projects and all other counterparts and implementing partners involved with the country programs. This position reports to the Country Manager of Build Change Indonesia. In this position, you will be expected to fulfill the following responsibilities.

Position Responsibilities

Project Implementation: Deliver projects on scope, schedule, and budget. Ensure that every implemented project is on schedule, meeting milestones agreed to with donors, and resolve issues that impact the project schedule immediately with stakeholders. You will also support the Country Manager in ensuring implementation is achieved according to the allocated budget.

Coordination: Supervise technical and operative teams, as well as coordinate with local partner teams, donor teams, and with key local stakeholders (including local government or local

branches of central government).

Advocacy & Communication:Lead the project communications efforts and establish credibility and respect in our areas of expertise. Work with the Director of Global Advocacy and Director of Global Communications, as well as Build Change's social media staff to tell our story well and compellingly.

Reporting: Provide content for the project reporting, internally and externally, on a regular basis (weekly, monthly, quarterly), as required by the Country Manager and as stipulated in Build Change's grant agreements or other contractual agreements. Fully document and improve Build Change's program implementation and IMR systems for use in future programs and create a results-driven culture with clearly documented impacts.

Ethics: Ensure that all projects operate consistently and ethically within the mission and values of Build Change.

Other Responsibilities -Opportunity-dependent:

Travel, when necessary to support Build Change's field programs and ensure consistent implementation of our projects in Indonesia.

Support the expansion of Build Change in Indonesia, including but not limited to the development of new projects and partnerships and the ongoing formalization of ties between Build Change and its current partners.

Perform additional duties as required by your supervisor.

OUR IDEAL CANDIDATE HAVE

Minimum 8 years professional experience in project management with the ability to manage staff and budget, as well as set and achieve project objectives.

Experience in business development and promotion, in non-profits or social enterprises, with a humanitarian core is a strong plus.

Native language proficiency/fluency in Bahasa Indonesia and English, spoken and written.

Your experience includes:

Demonstrated experience working successfully with interpersonal, liaison, negotiation, and

influencing skills within the government sector.

Effective, timely and clear professional communication skills, including formal and informal oral communication, written communication, and visual/graphic aids.

You would describe yourself as:

Skilled at managing multiple projects simultaneously.

Consistent in meeting deadlines and achieving goals and deliverables on time.

ARE YOU INTERESTED?

Then please visit www.buildchange.org/about/careers and select the link for this position.

Applications will be accepted until filled and will be reviewed as received. Build Change is a proud Equal Opportunity Employer. Qualified women and citizens of Build Change's program countries are strongly encouraged to apply. Only shortlisted candidates will be contacted.

No calls, please.

OUR COMMITMENT

Build Change is an affirmative action and equal opportunity employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, disability, age, sexual orientation, gender identity, national origin, veteran status, or genetic information. It is the policy of Build Change that qualified individuals with disabilities are not discriminated against because of their disabilities in regard to job application procedures, hiring, and other terms and conditions of employment. It is further the policy of Build Change to provide reasonable accommodation to qualified individuals with disabilities in all aspects of the employment process. Build Change is prepared to modify or adjust the job application process or the job or work environment to make reasonable accommodations to the known physical or mental limitations of the applicant or employee to enable the applicant or employee to be considered for the position he or she desires, to perform the essential functions of the position in question, or to enjoy equal benefits and privileges of employment as are enjoyed by other similarly situated employees without disabilities unless

the accommodation will impose an undue hardship.

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