

## Personal Assistant to MD

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Company: Talentvis

Location: Indonesia

Category: other-general

15-20 years of deep-rooted experience in PR/communications (to corporate communications background with a keen interest to develop themselves within the space)

Updated with ongoing trends and themes in communication practices

Professional work ethic, award-winning mindset, and leadership skills

Mature, driven and can mentor the team to success

Outstanding interpersonal communication and negotiation skills

Entrepreneurial drive, resilience, and the ability to meet goals in a fast-paced environment

Extensive knowledge of the Indonesia market and media landscape, locally and regionally.

Lead and take ownership on client development strategy, and full P&L responsibilities

Serve as counsel to C-Suite clients in media strategy, stakeholder engagement, crisis mitigation, and corporate affairs

Steer the wheel on new initiatives in healthy communications

B2B and B2C programming

Lead the business development segment for existing projects and land new businesses

Mentor and develop the team to help achieve professional and business objectives

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