

General Affairs (Supervisor~Manager Level) - Cikarang

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Company: Persolkelly

Location: Cikarang

Category: other-general

Consulting & Generalist HR (Human Resources & Recruitment) PERSOLKELLY

Indonesia is supporting a Japanese top-leading AC manufacturing company that is planning to establish a brand-new factory in GIIC area (Cikarang). As part of the new factory concept, English skill, especially speaking is highly required. They're looking top-tier talents for their GA division. Open positions: GA Manager or Assistant Manager Internal Procurement

Supervisor Requirements: 3-10 years' experience in the corresponding field education min.

S1 can speak English well
GA Manager or Assistant Manager: Manages or assists in managing general affairs operations, including office administration, facilities management, and employee services.
Asset & Facilities Management Supervisor: Oversees the management of company assets and facilities, including maintenance, safety, and security.
Internal Procurement Supervisor: Manages the internal procurement process, including sourcing,

purchasing, and inventory management, to meet organizational needs. Your application will include the following questions: What's your expected monthly basic salary? How would you rate your English language skills? How many years' experience do you have as a General Affairs Lead? Report this job advert Don't provide your bank or credit card details when applying for jobs. Researching careers? Find all the information and tips you need on career advice.

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